

Benjamin Franklin Classical Charter Public School (BFCCPS)
Board of Trustees Meeting Minutes
Thursday April 10, 2014, 7:00 PM

Attendance: President: Don Tappin, Treasurer: Jerry Cimmino, Kathy Urkevic, John Williams, Lax Iyer, Sagar Kamarthi (7:18), Ted Basile (7:20), Head of School: Heather Zolnowski, Assistant Head of School: Joe Perna,

Absent: Joe Mullen, Katie Lepsevich

Call to Order (7:07 pm)

Open Comment Period

No comments

Recognition of the Month

Melissa Herliczek, Grade 7 & 8 Science teacher; Kaitlin Broyles, Shraddha Iyer, Haley Dion, and Kaylee DeSimone will present regarding the Science Fair. Region III Fair Awards are as follows: Honorable Mention: Kaitlin Broyles, Kaylee DeSimone, Haley Dion, First Place: Shraddha Iyer. Shraddha also received the Bristol County Community College Foundation Award of \$100.00 for a project showing outstanding ingenuity and creativity as well as the 2014 Broadcam Foundation certificate of recognition for Math, Applied Science, Technology and Engineering for Rising Stars! She has been invited to complete an online application for a national competition. Shraddha will move on the state fair in Worcester.

Presentation by Charter School Support Services, Inc.

CSSS is a consulting firm that works specifically with charter schools. The presentation was made by Michael Ronan, President and CEO. Their services include: Facility Acquisition and Financing, Project Management for School Construction and Renovations, Procurement Services, and Facility Management Services.

Clerk's Report – Vote on minutes from March 31, 2014 meeting

Motion: *Jerry Cimmino motioned to approved March BOT meeting minutes and Ted seconded it*

Comments: *none*

Result: *John William abstained, Motion passes unanimously*

Treasurer's Report

The tuition reimbursement number is decreasing by approximately \$100 per pupil. This is going to result in approximately \$40,000 less tuition revenue.

In order to continue to expose students to a variety of technology through grades K-8, Heather would like to purchase a new iPad cart for grades 5-8 to share and provide grade 2 with a iPad center. The idea is that students are exposed to iPads in kindergarten and 1st grade and then they aren't available as part of the technology curriculum. Grade 2 has expressed interest in having an iPad center to support ELA & math, similar to kindergarten and 1st grade. Grades 5-8 has expressed interest in exposing students to a more sophisticated video and photograph editing capabilities; 7th & 8th grade math/science use Gizmo's which doesn't run on the ChromeBooks; 6th grade would like to use Stargazer app for science; and many more applications are possible with added iPads.

Motion: *Jerry Cimmino motioned to approve the purchase iPads for grade 5-8 and 2nd grade and Lax seconded it*

Comments: *none*

Result: *Motion passes unanimously*

Head of School Report

- PARCC update: 5th & 6th grade have taken the first round. There were a couple of hiccup's but was intentional by PARCC. It is not an easy test. 5th & 6th grade students have been exempt from the MCAS.
- New Math Program: Expressions. The teachers, parents, and students all chose Expressions. Two attached spreadsheets from Heather showing the rubrics from teachers, parents, & students
- ASCD Conference update that Heather went to last month. Heather grateful and appreciated and looking forward to bringing some of her ideas to school.

Action Register

Updated by Don.

Annual Appeal Update

No changes

Strategic Plan Update

Don to confirm meeting dates for 2 addition BOT meetings that will specifically used for writing the Strategic Plan: tentative dates: April 29th & May 22nd.

Faculty Representative Update

Starting the recruitment process for a replacement next year.

Governance Committee-no update

Mission Committee-no update

Human Resources-John is reviewing the evaluation forms from staff and BOT on HOS. Scheduling to have Heather's annual review in the next week. John would like to thank Luke Callahan for all his help in getting the evaluation form out and collected.

Facilities Committee-is in the process of scheduling meetings with different companies to support the development of new building

Finance Committee: Is in the process of finalizing the budget. Jerry would like to have as close to \$150,000 in savings on next year's budget to prepare for new school.

Highlights to the budget are: faculty/staff compensation- 2% salary increase trying to keep staff within Franklin salary base; also looking at a couple of the suggestions that the Alternative Compensation Research Team presented.

The school auditor's contract is up for renewal and bids went out. Three companies were considered and Jerry is recommending that we stay with our current firm AAF; they have agreed to keep their fees flat for the next three years.

Motion: *Jerry motioned to keep AAF Accounting/Auditing Firm for the next three*

Comments: *year, Don seconds*
None
Result: *Motion passes unanimously*

Other Business

- Washington Street property, looking to get a legal document so that the property can be listed.
- Sagar has a friend to help design a lottery automation program, as well as parent-teacher conference sign-up

Adjournment (9:40 pm)

Motion: *John Williams made motion to adjourn and Sagar seconded it*
Comments: *None*
Result: *Motion passes unanimously*