

BFCCPS Finance Committee
Meeting Minutes
2/6/2014

Attendees: Jerry Cimmino, Jason Fine, Cross Barnes, Joe Mullen, Heather Zolnowski, Don Tappin, Jen Powell, Pat Fairbanks

Meeting began 8:04am

Administrative Matters

- Review of minutes from 1/6/14. Minutes were approved.

Financial Statements Discussion

- review revenue lines
- annual appeal down - suspected down because this year's request not as specific as in prior years.
- discussion about advertising line item -change associated with actions related to supporting school recruitment and retention plan
- postage increase - also associated with recruitment and retention plan. \$1k for mailing to Franklin families with children attending K-8

Review of Audit RFP letter

- letter to be sent to list pulled from Charter School website
- responses to be submitted electronically and go to Heather
- Jerry to make changes, get to Heather.
- Letters to go out be end of next week.

Conversation about upgrading Quickbooks

- Jennifer needs to compare functionality of online version vs desktop version
- reporting not as robust w/online version
- currently using Quickbooks 2009
- online version \$12.95 per month for a "general license"
- Jennifer to do more research and item to remain open

Misc

- The Finance Committees budget preparation meeting originally scheduled for 3/20/14 is going to be moved to 3/21

Meeting adjourned at 8:50am