

**Benjamin Franklin Classical Charter Public School (BFCCPS)**  
**Board of Trustees Meeting**  
**Minutes**  
**Thursday, January 9, 2014 7:00 pm**

**Attendance:** President: Don Tappin, Treasurer: Jerry Cimmino, Clerk: Katie Lepsevich, Kathy Urkevic, Joe Mullen, John Williams, Lax Iyer, Head of School: Heather Zolnowski, Assistant Head of School: Joe Perna, Ted Basile (7:17pm)

**Absent:** Sagar Kamarthi, Mary Barton-Rau

**Call to Order** (7:07pm)

Don welcomed everyone. Thank you Lax for refreshments.

**Recognition of the Month** (7:10pm)

Diane Stavely, Anne Gilberti, and Rebecca Haggerty for coordinating the Santa Foundation school wide community service project. This year, the local charity provided holiday gifts for 800 families in 22 communities. This year BFCCPS was able to help 18 families.

**Open Comment Period** (7:18pm)

No comments

**Clerk's Report** (7:20 pm)

**Motion:** *Joe Mullen made motion to approve December 12, 2013 BOT meeting minutes and Lax Iyer seconded it*

**Comments:** *Ted Basile abstains*

**Result:** *Motion passes unanimously*

**HOS Report** (7:24pm)

Online Enrollment form went live successfully. Continue to receive hard copy applications, which are manually added into the system. To date, BFCCPS has received more applications compared to previous years.

Heating system was updated in December in the modulars, and all issues were resolved.

Franklin Police Department met with Administration to go over Emergency Response Protocols. Officer Spillane will attend staff meeting January 14, 2014 to discuss protocols.

New online ordering lunch program was launched in December with success.

Science Fair update: this year 7th grade will present in January in order to be eligible to send 10 students to the Regional Science Fair and hopefully on to the State Science Fair.

School play scheduled February 7th and 8th and will be held at Horace Mann.

HOS Goals 2013/2014 mid-year update document was reviewed.

**Treasurer's Report (7:55 pm)**

November financial report presented. Showing a significant change on the report, positive variance, due to the tuition reimbursement.

**Action Register (8:00 pm)**

Don walked through open tasks. Three trustees, whose terms are up in June 2014, must declare their intentions of serving another term to Board President by January 31, 2014..

**Annual Appeal Update (8:05 pm)**

No Update provided.

**Faculty Rep Update (8:06 pm)**

FIT is scheduled January 15, 2015 and will discuss creating a Characteristic of Successful BFCCPS Teachers Research Team. The group continues to gather research on Alternative Compensation.

**Committees Update (8: 10pm)**

Finance: No additional update from Treasurer Report

Mission: Meeting cancelled due to weather.

Governance: First meeting will be week of January 13th.

Human Resource: No additional update from HOS mid-year report.

Facilities: No update.

**Strategic Plan Update (8:15 pm)**

Reviewed Strategic Plan Curriculum Goal document.

**Charter School Amendment Update (8:30 pm)**

Reviewed Amendment Feedback document.

Our amendments are scheduled to be reviewed, by the Commissioner who will make a recommendation to the Board of Education, in March 2014.

**Adjournment (9:25 pm)**

**Motion:** *Joe Mullen made motion to adjourn and Jerry Cimmino seconded it*

**Comments:** *None*

**Result:** *Motion passes unanimously*