

**Benjamin Franklin Classical Charter Public School (BFCCPS)**  
**Board of Trustees Meeting**  
**Minutes**  
**Wednesday, June 12, 2013 7:00 pm**

**Attendance:** President: Don Tappin, Vice President: Mary Barton-Rau ,Head of School: Heather Zolnowski, Assistant Head of School: Joe Perna, Treasurer: Jerry Cimmino ,Clerk: Thomas Viveiros, Katie Lepsevich, Lax Iyer, Kathy Urkevich

**Absent:** Joe Mullen

**Call to Order (7:10 pm):** Don thanks the board for coming. Financial disclosure forms have been submitted incorrectly previously so he asks each of the members to fix the required fields. Lax mentions that he has taken his test for citizenship.

**Recognition of the month (7:13 pm):**

The president of the student council, Keely Dion gives the board a report on the activities of the student council throughout the year. Heather talks about the council's effort to collate the data from the development task force.

**Open Comment Period (7:19 pm):**

None

**Presentation by FIT (7:20 pm):**

Kathy discussed the RATs that were worked on this year. The ones she discussed were the Report Card, Math and ELA web-based software, professional development points, world cultures (to designate 9 world culture days throughout the year), and positive culture RATs. Next year's goals are to have pay-for-performance, world cultures, positive cultures, and development task force RATs.

**Development Task Force update (7:27 pm):**

The board discusses the Development Task Force Report's conclusions about the list of towns chosen to be included in the region and the number of students recommended as the maximum number of student enrollment.

***Vote to accept the recommendations of the Development Task Force:***

***Motion to approve:*** Thom motions and Katie seconds the motion.

***Comments:*** None.

***Result:*** Motion passes unanimously.

**Discussion with Matt Ginnetty regarding Washington Street Property (8:10 pm):**

Matt Ginnetty gave a history of the Washington Street property and Craig Ciechanowski gave a briefing of the legal history of the property. The board recommended listing the property with a regional broker to get an idea of the land's property value.

Thom expresses his desire for the board to move past considering the Washington Street property as a viable solution for the school. He recommends that the board not consider this option after he leaves due to the number of legal impediments that have been experienced over the years and the perceived likelihood that more are to follow.

**Clerk's Report (9:08 pm):**

***Vote to approve the minutes of the 5/9/12 board meeting:***

***Motion to approve:*** Mary motions and Jerry seconds the motion

***Comments:*** The Board reviews the minutes and makes the appropriate changes.

***Result:*** Motion passes unanimously.

***Vote to approve the minutes of the 4/11/12 board meeting:***

***Motion to approve:*** Katie motions and Lax seconds the motion

***Comments:*** The Board reviews the minutes and makes the appropriate changes.

***Result:*** Motion passes unanimously.

**Red Brick School Lease (9:09 pm):**

***Vote to approve the Red Brick school lease for the 2013-2014 school year:***

***Motion to approve:*** Don motions and Jerry seconds the motion

***Comments:*** None.

***Result:*** Motion passes unanimously.

**Committee Updates (9:11 pm):**

The board discusses the changes in Policy 0000.

***Vote to approve the committee updates to Policy 0000:***

***Motion to approve:*** Mary motions and Jerry seconds the motion

***Comments:*** None.

***Result:*** Motion passes unanimously.

Don mentions the need for Subject Matter Experts (SMEs) in the field of Charter School facilities to help us moving forward in our motion towards a new building. Bob Baldwin would be the person to act in this capacity for the charter school.

**Facility Representative Update (9:23 pm):**

No comments.

**Head of School Report (9:32 pm):**

Graduation week is this week. Heather talks about this week's activities for the 8th graders. She also mentions that MCAS is finished and we should have data within a couple of weeks.

Heather talks about the community service activities and the capstone projects that have been going on. She also mentions that the band did a great job in the Memorial Day parade and that the chorus sang the National Anthem at a recent New England Revolution game.

We are in our second round of grade four interviews. There were 479 applications for the position and the candidate is expected to be posted soon.

Don talks about the pay-for-performance structure. The current compensation path is unsustainable. The first system was done with a grid-system. The board decided to move off the grid a few years ago and try to be within 85% of the Franklin public schools. We are now looking for a more consistent approach. The pay-for-performance strategy is to come up with goals at the beginning of each year as a way to measure performance at the end of the year. Heather recommends that the evaluation and compensation sides are investigated with a tremendous amount of teacher input.

**Treasurers Report (10:00 pm):**

Jerry gives an overview of the year in total. The main takeaway is that we have a favorable operating variance at the end of the year.

**Action Register (10:03 pm):**

Mary goes through the action register and reports on status.

**Executive Session (10:06 pm):**

**Vote to Enter Executive Session (10:06 pm):**

Roll call:

<b>Trustee</b>	<b>Vote</b>
Don Tappin	Yes
Mary Barton-Rau	Yes
Heather Zolnowski	Yes
Joe Perna	Yes

Jerry Cimmino	Yes
Thomas Viveiros	Yes
Katie Lepsevich	Yes
Lax Iyer	Yes
Kathy Urkevic	Yes
Santhi Marusamy	Not present
Joe Mullen	Not present

All present members voted yes.

**Vote for BOT Candidates - Out of Executive Session (10:22 pm):**

Jerry, John, and Sagar were elected to three-year terms  
Ted Basille was elected to a one-year term

**Vote to Elect Kathy Urkevic as faculty representative (10:36 pm):**

**Motion:** *Don made motion and Katie seconded it*

**Comments:** *None*

**Result:** *Motion passes unanimously*

**Vote to Elect Don Tappin as President, Mary as Vice President , Katie as clerk, and Jerry as Treasurer (10:36 pm):**

**Motion:** *Thom made motion and Lax seconded it*

**Comments:** *None*

**Result:** *Motion passes unanimously*

An award is given to Thomas Viveiros for his six years of service.

**Vote to adjourn (10:45 pm):**

**Motion:** *Katie made motion and Lax seconded it*

**Comments:** *None*

**Result:** *Motion passes unanimously*