

Benjamin Franklin Classical Charter Public School (BFCCPS)
Board of Trustees Meeting
Approved Minutes
Thursday, April 11, 2013 7:00pm

Attendance: President: Don Tappin, Assistant Head of School: Joe Perna, Treasurer: Jerry Cimmino, Lax Iyer, Thomas Viveiros, Kathy Urkevic, Head of School: Heather Zolnowski, Joe Mullen

Absent: Vice President: Mary Barton-Rau, Katie Lepsevich, Santhi Marusamy,

Call to Order (7:05 pm):

Don thanks everyone for coming and talks about new family night and how successful it was.

Open Comment Period (7:06 pm):

None

Recognition of the month (7:07 pm):

Fifth and six grade students demonstrated to the board their science fairs. We witness the students demonstrate science fair projects and Rube Goldberg commercials.

Clerk's Report (7:24 pm):

Vote to approve the minutes of the 3/13/12 board meeting:

Motion to approve: Jerry motions and Joseph Mullen seconds the motion

Comments: The Board reviews the minutes and makes the appropriate changes.

Result: Motion passes unanimously.

Vote to approve the minutes of the 3/27/12 board meeting:

Motion to approve: Jerry motions and Lax seconds the motion

Comments: The Board reviews the minutes and makes the appropriate changes.

Result: Thom abstains. Motion passes unanimously.

Treasurer Report (7:31 pm):

Jerry goes over the February numbers briefly.

Head of School Report (7:33 pm):

Heather talked about professional development goals for the next school year. The administration intends to continue using the “empower” method. Another professional development goal is to do a science realignment.

One of the things the administration has done is to identify social/emotional issues. Executive functioning skills, attention deficit disorder, and anxiety are some of the issues that have been identified.

Twenty-six (26) of the thirty (30) new families attended the new student night. The 7th and 8th graders are currently in Quebec and Washington, DC respectively. Heather shows us the blog that is being kept by the seventh graders in Quebec. We had 50 applicants for the nurses position. It has been narrowed down to 8 and a decision will be made in a few days.

Heather goes over the math curriculum alignment and how the faculty and administration went about reviewing our current curriculum and trying to see if we can supplement what we already have or if we have more significant gaps that will require a new textbook.

Another professional development goal is to align the science curriculum to the Massachusetts frameworks. There is flexibility though because the students are tested in fifth and eighth grades.

Task force updates (8:31 pm):

Policies will be reviewed next session because Katie is on vacation and unable to present. Jerry gives a brief finance task force update. He talks about the budget talks for next year. He mentions that the revenue will most likely be flat at 450 students and the tuition reimbursement will also be assumed to be flat. Trying to focus on maintaining the current expenses and hopefully move towards a surplus which we can use to add to our reserves.

Vote to approve the following members on the development task force:

Rob Gilberti, Lisa Frankina, Jenn McCabe, Joe Perna, Heather Zolnowski, Matt Velky, Kethy Urkevic, Don Tappin, Mary Barton-Rau

Motion: *Don made motion and Jerry seconded it*

Comments: *None*

Result: *Motion passes unanimously*

Annual Appeal Update (8:49 pm):

We are already at \$13,150. Last year at this time we were at \$10,665.

Action Register (8:50 pm):

Don goes through the action register quickly and we are up to date on all actions.

Nomination Discussions (8:53 pm):

Lax mentions that he knows of some people who are interested in the position. The board discussed the nomination process and talked about ways to communicate it to the community that we are looking for candidates for the Board of Trustees. We discussed sending out a letter as an attachment to an email

and also putting a notification in the “pink sheet”. We also talked about placing an advertisement in the Country Gazette to extend our reach beyond the BFCCPS community.

The board application will be placed online in the Trustees webpage section of the BFCCPS website. Lax agreed to be nomination coordinator.

Vote to Adjourn (9:26 pm):

Motion: *Joe made motion and Lax seconded it*

Comments: *None*

Result: *Motion passes unanimously*