

Benjamin Franklin Classical Charter Public School (BFCCPS)
Governance Committee Meeting
Minutes
Tuesday, March 22, 2011
Dr. O'Malley's Office

Attendance:

President: Lori Clements, Vice President: Anna dos Santos, Clerk: Don Tappin, Director of School Operations Joe Perna,

Meeting Opens at 9:35am

- **Minutes from February meeting approved**
 - Don to send to Ben Benjamin for posting on website
- **Review of previous items:**
 - Policy No. 0001 done and posted
 - Policy No. 0002 done and posted
 - By-Laws done and posted
- **Policy NO. 0010**
 - Will be sent to BoT for repeal
- **Policy NO. 0015**
 - Add standard Policy “responsibility” section
 - Modify HOS definition in section 4.1
 - Remove section 5.2 in draft
 - Remove first sentence of section 5.3
 - Remove section 5.5
 - Other minor misc. changes made
 - Don to update
- **Policy NO. 0030 Responding to Media Requests**
 - Change title of Policy from Responding to Media Requests to Media Contact
 - Add standard Policy “responsibility” section
 - Switch HOS and President of the Board of Trustees in section 3.1
 - Add section which reads “Parents, Guardidians and Volunteers are not permitted to speak on behalf of BFCCPS without prior authorization.”
 - Add section
 - Other minor misc. changes made
 - Joe to update
- **Policy NO. 0029 Safety Plan**
 - Add standard “responsibility” section
 - Add a new section 2.2 to the effect that “All employees must follow School Safety Plan” and renumber other sections appropriately
 - Enter statement in section 2.2 to the effect of “maintain compliance with state/town school safety guidelines
 - Remove “annually” from the end of section 2.3

- Add “or as needed” to the end of section 2.4
- Remove section 2.5 entirely
- Other minor misc. changes made
- Joe to update

- **Policy NO. 0027 Expectations for Parents Guardians and Volunteers**
 - Misc. minor changes made
 - Anna to update

- **New Travel reimbursement Policy Discussed**
 - Remove “document the rules” and replace “what” with “which” in section 1.1
 - Section 5.1 and 5.2 to be switched
 - Reduce per diem rate from \$60 to \$50 in section 5.9
 - Replace “as low cost” with “economical” in section 5.10
 - Other minor misc. changes made
 - Anna to update

Meeting adjourned at 11:56am.