

**BFCCPS Governance Committee Minutes**  
**December 13, 2010**  
**Library**

In attendance: Lori Clements, Anna dos Santos

*Meeting began at 7:15pm*

**By Laws**

Lori distributed an amended version of the By-Laws. Verified that all items noted by the Department of Elementary and Secondary Education (ESE) were included and/or clarified, including defining a special majority. The By Laws will go to the full Board in January for approval, then to ESE for final approval.

**Policy 0001 – Board Rules**

This policy was reviewed in ensure compatibility with By Laws. A few changes were identified:

- 4.2 – add Task Forces
- 4.2.1 – replace “...are created, to be staffed as necessary. These committees are” with “...may include...” and extend last sentences with “...or any other committee or task force that the Board deems necessary.”
- 4.6.2 – update the role description of the Vice President by adding action register tasks described in section 4.6.3.3
- 4.6.3.2 – modify the process and timing for reviewing and posting BOT minutes
- 4.6.3.3 – remove action register tasks.

Anna will update Policy 0001 before the next meeting.

*Meeting adjourned at 8:00pm.*