

**BFCCPS Governance Committee Minutes**  
**May 5, 2010**  
**BFCCPS Library**

In attendance: Lori Clements, Anna dos Santos, Stephan Katinas, Joe Perna, Tim Tracy

Meeting began at 7:10pm

The minutes from the March 16, 2010, Governance Committee meeting were reviewed and approved.

**Policy 0028 – Employee Grievance Process** was reviewed in detail. Scope, Responsibility and Definition sections will be added. Various changes were identified. Only grievances against the HOS will go to the Board for resolution. All other grievances will be resolved by the HOS. Lori will up date the policy for the next meeting.

**Policy 0026 – Professional Code of Conduct for Employees** and **Policy 0023 – Grievance Procedure for Non-BFCCPS Employees** are not yet ready for review. They will be updated in time for the next meeting.

**Policy 0017 – Head of School Performance Review** will not be ready for review by the next meeting.

**Policy 0002 – Nomination and Election of the School Board** was reviewed next. It was noted that the BFCCPS website is displaying an old version of the policy. The most recently approved version was used for the current set of modifications. The “Nomination Committee” was replaced by a “Nomination Coordinator”. The list of alternates to the Board is eliminated. Various changes made to reflect a more streamlined nomination process. Anna will update for the next meeting.

**Policy 0024 - Committee Formation** changes were reviewed. Most of the changes were to simplify the process and in some cases reflect current, successful practices. Additional changes were identified to further streamline the procedures. Anna will update for the next meeting.

The next meeting will be on Wednesday, May 26, 2010 (not May 19, as originally scheduled).

Meeting adjourned at 9:25 pm.