

June 2, 2009

To John Neas, President, BFCCPS Board of Trustees
From Tim Tracy, Chair, Governance Committee

The Governance Committee proposes the following for board action.

Amend Policy #1, Board Rules

The amendment is to add a section 4.8 covering committee documents. The governance committee believes the amendment clarifies responsibility for creating and posting documents including minutes as well as the promulgation of policy.

Rewritten Policy #22, Budget Amendment Procedures

The current policy, enacted in 2004, covered the process for changing the budget. There are numerous changes in the text of the policy, but the key substantive change is to allow for some budget changes without board approval as long as there is no bottom line change. This provides some flexibility for the HOS to react to circumstances while maintaining accountability for changes and decisions made.

(separate printouts one showing changes, one showing final policy)

Rewrite of Policy #13, Fundraising Monies & Grant Administration

At the end of last year, we combined policies policies 13 & 14 into one policy #13. This year, Governance has collaborated with the PCO and Foundation to redraft the policy, the primary intention of the policy is to promote coordination of fundraising, consistent disclosure of purpose of fundraisers and also proper accounting of funds received when for the benefit of the school.

Edit to Policy #28, Employee Grievance Procedure

The edits are mostly minor with increased abbreviations for simplicity. The final sentence of section 5 was removed because it is clear that the BOT will always have the option to use an arbitrator. It is also felt that declaring the option might encourage a BOT to jump to that without thoughtful consideration of other resolutions.

Edits to Policy #26, Professional Code of Conduct for Employees

The edits to this policy substantially were to address titles consistent with the school's current organizational structure. Abbreviations were employed sparingly as the text reads more formally than other policies.

Edit to Policy #23, Grievance Procedure for Non-BFCCPS Employees

The edits include reference to HOS, consistent with current org structure as well as use of more appropriate wording.

Reviewed and no changes:

#10 Advertising – we may look to combine this with the new policy on student records

#30 Responding to media requests – no changes needed at this time

Safety Plan – not technically a policy, and we may look to craft a policy next year.

Governance has reviewed 11 of the 21 active policies at the beginning of the year and added one policy which exceeds our goal of 50%!