

# Application for Substitute Teacher Grades K-8

Applicant's Name \_\_\_\_\_  
 Street Address \_\_\_\_\_  
 City, State and zip code \_\_\_\_\_  
 Home Telephone \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
 Cellular Phone \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
 Email address \_\_\_\_\_

- Have you taught or substituted in elementary/middle school? \_\_\_\_\_
- If yes, which grade level(s)? \_\_\_\_\_
- Do you hold a current Massachusetts Teaching Certificate? \_\_\_\_\_
- MA Teaching Certificate # \_\_\_\_\_
- In what area are you certified and for which grade levels? \_\_\_\_\_  
 \_\_\_\_\_

Most recent teaching/child supervisory experience (include extracurricular activities such as camp counselor, coaching, scout leader, etc.):

Date	Location/School or Activity	Grade Level/Teacher or Substitute?
_____	_____	_____ / _____
_____	_____	_____ / _____
_____	_____	_____ / _____

WHICH GRADE LEVELS are you most comfortable with (please circle): K-4 5-8

CHECK all areas in which you could substitute:

- |                                   |                              |
|-----------------------------------|------------------------------|
| _____ General education/classroom | _____ Special education aide |
| _____ Music                       | _____ Art                    |
| _____ Library                     | _____ Physical education     |
| _____ French                      | _____ Latin                  |
| _____ Grade K or 1 aide only      |                              |

Please list one character reference:

Name: \_\_\_\_\_ telephone: \_\_\_\_\_

\*Please include a completed CORI (Criminal Offense Record Investigation) form, found on our website, and your professional resume, with this application.

Applicant signature \_\_\_\_\_ Date \_\_\_\_\_

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Office use only: CORI cleared: yes / no Interview completed: yes / no Date: \_\_\_\_\_ By: \_\_\_\_\_  
 New Hire Packet: \_\_\_\_\_ by \_\_\_\_\_ Rate: \_\_\_\_\_: Day / Hour Complete \_\_\_\_\_ Added \_\_\_\_\_