

**Benjamin Franklin Classical Charter Public School (BFCCPS)**  
**Board of Trustees Meeting**  
**APPROVED Minutes**  
**Thursday, March, 10, 2011 7:38pm**  
**School Library**

**Attendance:**

President: Lori Clements, Vice President: Anna dos Santos , Clerk: Don Tappin, Treasurer: Jerry Cimmino, Tom Viveiros, Rich Frongillo, Nav Chander, Head of School Dr. Kevin O'Malley, Director of School Operations, Assistant Head of School Heather Zolnowski and Student Activities Joe Perna

**Absent:**

Ed Callahan, Poh-Lin Yeoh, Lax Iyer and Stephan Katinas

**Call to Order, Comment by the Chair (7:38pm):**

Lori thanks Rich for refreshments. Has open meeting laws and financial disclosure forms from all but one Board member. Open meeting sessions being held in Bridgewater April 6<sup>th</sup>, asks for interested BoT members to let her know.

**Clerks Report (7:40pm):**

**VOTE:** To approve minutes of February 10, 2011 BoT Meeting.

**COMMENTS:** Jerry asks that "RCB Wealth Management" be changed to "RBC Wealth Management".

**MOTION:** Rich initiates and Tom seconds a motion to approve minutes of February 10, 2011 BoT Meeting.

**RESULT:** Motion approved unanimously.

**Recognition of the Month (7:42pm):**

Dr. O'Malley recognizes Willy Wonka production held last month. He recognizes the student who performed the role of Willy Wonka, Nathan Wild, as well as other student and adult participants present and recognized.

**Open Comment Period (7:53pm):**

No comments.

**HoS Report (7:54pm):**

Dr. O'Malley presents a gift from the President of the United States to BFCCPS. The gift is a signed copy of the Presidents book "Of Thee I Sing" that was written for his daughters. Dr. O'Malley presented book to Lori for School.

BFCCPS received notice of a singular honor this week as BFCCPS was chosen as the Massachusetts School of Character of the Year and has been selected as a finalist for a National Awards. BFCCPS was selected by the Center for the Advancement of Ethics and Character (CAEC) which is based at Boston University. BFCCPS has been visited by recently by CAEC.

BFCCPS had approx. 420 applicants for enrollment next year. Filled 25 spots filled for Kindergarten and had only had three 3 other openings for the remainder of the school. We are the anomaly to other Charter Schools because we exist in an environment where the school systems are strong. He is confident that we will have 450 students for the 2011-2012 school year. Looks as reaching maximum enrollment not as a goal achieved but hopes that it is a step in the evolutionary process of BFCCPS.

Surabhi Iyer won the BFCCPS Spelling Bee and the South Shore Regional Spelling Bee and will go on to compete in the Scripps National Spelling Bee in Washington D.C.

National educational standards are on their way. The national standards are based on the MA framework so we will not see a tremendous amount of change but it will be different. MCAS will be going away.

### **Treasurer's Report (7:44pm):**

Positive news, no major changes in discussions from prior months. Directs board to P&L statement in Board packet. Forecast numbers for the year are good. It is still early to make any predictions about next year's finances.

### **Action Register (7:51pm):**

Review of items on action register circulated on BoT package.

Receipt for open meeting laws - all but one has been received

Media Statement – still in progress

Employee Survey- will be distributed this week

HOS YTD Goals – discussed later this evening

Nomination coordinator – on this evenings agenda

Vote on Board size – on this evenings agenda

### **Annual Appeal Update (8:24pm):**

Lori was able to get annual appeal figures YTD \$14,385. We are \$340 short of maximizing the \$5k matching grant challenge. Discuss sending reminder to faculty, four faculty members have donated.

### **Governance (8:29pm):**

Discussion on the proposed changes and potential changes for the amended by-laws. Rich suggests looking at the term limitations. Maybe look at what other schools are doing. Discussion about the benefits or disadvantages of changing the number of meetings from ten (10) to six (6). Rich suggests maybe 8.

**VOTE:** To approve amended By-Laws Move to accept amendments as listed with the exception of the six required meetings.

**MOTION:** Rich initiates and no second a motion to approve

**COMMENTS:** None.

**RESULT:** Motion Fails

**VOTE:** To approve amended By-Laws but change the minimum number of required meetings in section 2.6.1 from six times per year to eight times per year

**COMMENTS:** The consensus was that six may be insufficient number of required meetings.

**MOTION:** Rich initiates and Anna seconds to approve amended By-Laws

**RESULT:** Motions approved unanimously.

**VOTE:** To approve changes to policy NO. 0001

**COMMENTS:** Comment on building in grace period for BoT members to comment on draft minutes.  
Draft minutes shall go to BoT members for review prior to publishing in draft form.

**MOTION:** Rich initiates and Nav seconds motion to approve changes to Policy NO. 0001

**RESULT:** Motion approved unanimously.

**VOTE:** To approve changes to Policy NO. 0002

**COMMENTS:** None.

**MOTION:** Motion to approve Rich initiates and Nav seconds motion to approve changes to Policy NO. 0002

**RESULT:** Motion approved unanimously.

**VOTE:** To reduce the number of Board of Trustee members to ten (10)

**COMMENTS:** Discussion on size of Board of Trustees, Rich (reached six year limit), Stephan (filling two year spot), Lax (finishing one year spot) and Nav (reached six year limit) going off board this year.

**MOTION:** Tom initiates and Nav seconds motion to reduce the number of Board members to ten (10).

**RESULTS:** Motion approved unanimously.

Discussion on skills and expertise for potential board members. Grant writing, building experience, capital fund raising experience. Possibly meet with locale companies (EMC, Putnam, Garelick, etc.) to get members from outside the BFCCPS community involved with the BoT.

Nomination of Nominating Coordinator: to coordinate and reach out to potential candidates, not a recruitment position. Cannot be held by anyone up for re-election. Lori going to speak with Poh-Lin about serving as Nominating Coordinator again.

Anyone interested in running to BoT office need to let Lori know by June 1<sup>st</sup>.

**HR Report on Meeting with HOS on YTD goal status (9:19pm):**

ELA: impressed with new system

New Staff evaluation system going well.

Edline: some teachers, who will be addressed, are not updating every two weeks but school getting much better overall.

Improved mentoring process by faculty and peers going well.

Dr. O'Malley comments that the teachers gone above and beyond w/new ELA program and that he is impressed with their efforts. Technology position started slowly, doing better, had hardware issues which "torpedoed" things for a little while.

**Facilities (9:24pm):**

No update on the lease renewal.

Potential con call with attorneys to discuss options for Washington Street easement. Conversation needs to take place on the foundation.

**Adjournment (9:27pm):**

**VOTE:** To adjourn meeting.

**MOTION:** Rich initiates and Nav seconds motion to adjourn meeting.

**COMMENTS:** None

**RESULT:** Motion approved unanimously.