

Benjamin Franklin Classical Charter Public School (BFCCPS)
Board of Trustees Meeting
APPROVED Minutes
Thursday, December, 9, 2010 7:00pm
School Library

Attendance:

President: Lori Clements, Vice President: Anna dos Santos, Clerk: Don Tappin, Jerry Cimmino, Ed Callahan, Poh-Lin Yeoh, Rich Frongillo, Head of School Dr. Kevin O'Malley, Director of School Operations and Student Activities Joe Perna, Treasurer Anna dos Santos(7:11pm)

Absent: Tom Viveiros, Lax Iyer, Nav Chander, Assistant Head of School Heather Zolnowski; Stephan Katinas

Call to Order, Comment by the Chair (7:07 pm):

Lori opens the meeting. Mentions that BFCCPS BoT by-laws require any trustee whose term is due to expire at the end of this year need to be notify Lori in writing by Jan 31st if they intend to run again. Terms are ending for Lax, Stephan, Nav, Rich (currently serving 6th year) and Ed. Lori will be away for approximately two weeks with no access to email/phone. During Lori's absence any questions should be directed to Anna. Lori is looking for someone to speak on the 27th for the recruitment evening, Rich volunteered.

Recognition of the Month (7:10 pm):

Dr O'Malley recognizes 8th grade cap stone projects. Deb Schwab introduces, Devin Burns (worked with Perfect Cat Shelter in Bellingham) and Scott Graham (raise awareness within BFCCPS community of learning disabilities), Teagan McStays (not present, raised awareness of Haiti disaster).

Open Comment Period (7:28 pm):

None

Voting to approve Policy No. 0000 "Pillars – Defining Principles" (7:29 pm):

Comment: Lori has suggestion that we order the pillar description in the order that they appear in the appendix.

Motion: Rich initiates and Ed seconds a motion to approve.

Result: motion approved unanimously.

Head of School Report (7:31 pm):

Dr. O'Malley mentions a lot of good industry taking place in the school. Very impressed how school is academically moving along. Mentions book by Casey Carter titled "On Purpose" where BFCCPS is written of as a school of "positive culture". BFCCPS was selected as one of 12 schools among 3500 candidates. Dr. O'Malley says it should be considered a tribute to whole school.

Dr. O'Malley reports that the curriculum of public school shifting with the adoption of national educational standards which are based on the MA framework but which will be more comprehensive. Guidance will be coming from near-term. Core knowledge will have to deal with the new standards and better align.

Play for this year will be Willy Wonka and the Chocolate Factory. BFCCPS is endeavoring to make the play this year play less intrusive as it relates to disruption of the normal educational process response). The play will be held at Horace Mann this year as an experiment. Cost to school for facilities will be \$2000 which they hope to recover through admissions. Play will be on February 11th and 12th. John Hopkins talent search. This year four students recognized at ceremony in Worcester

Joe Perna reports that BFCCPS will meet the self imposed deadline to submit schools new bullying policy this week. Policy is ready for submission. Joe and Heather attended a train the trainer training recently covering the topic of bullying. Dr. O'Malley wanted to note that Joe put in "super human efforts" in getting the new policy prepared.

Charter School Leadership Summit Reports from attendees (8:09 pm):

Anna attended "Board members can be great fund raisers and never ask for money" the focus of which was for Board members to always be making connections and relationship building which makes it much easier to raise money. Need to have a really good story on what money is being used for which is something a donor may find value in. Anna also attended "Capital campaigns 101" take away was board is responsible for fund raising should not be expected of HOS, all members should be contributing all faculty, not always a good idea to have assessment...know audience/community. Planned giving also a possible method of raising funds.

Lori attended "Develop Compensation Session" which spoke to balancing cash/benefits and setting salary range by job. Provide benefit analysis to employees. There is movement away from traditional compensation steps as not supportable in this economic environment. Lori also attended the "Strong Board Members". One suggestion for enhancing participation on the Board was to bring people in at the committee level who may serve as Board members in the future. Also discussed the idea that the HOS should have veto power over any potential Board member and the HOS should pick Board Chair. Lori also attended "Civil right and social aggression" which has less content on bullying and more focus on civil rights.

Jerry: attended "Funding formula" which was an in depth discussion of how the state determines how much money is allocated to any one school in a district. Discussed Chapter 46 and how public schools are reimbursed for monies also going to Public Charter schools. Jerry also attended "Group purchasing" which spoke to ways charter schools could increase their purchasing power when purchasing insurance, office supplies, etc.

Treasurer's Report (8:28pm):

Jerry reviews profit and loss budget versus loss document. Indicates we are where we expected to be.

Clerks Report (8:34pm):

Rich requests board to review minutes from the November meeting which had to be rebuilt partially from memory following some technical difficulties.

Facilities Update (8:38pm):

Without going into detail because the lease negotiation has been discussed in Executive Session Don advises board that he has acted upon the Boards suggestion and is presently waiting for a response from the Church.

Annual Appeal Update (8:41pm):

Po-Lin does not have exact figures for the appeal to date but will be getting them shortly. A letter to both the faculty members and BFCCPS was discussed. The consensus was that both groups would be good to include in annual appeal. Po-Lin is going to draft letters for both groups.

Action Register – Vice President (8:56pm):

Anna presents and discusses Board Action Register included in Board packet.

Adjournment (9:08pm):

Comments:	None
Motion:	Rich initiates and Ed seconds a motion to approve.
Result:	All members approve the motion unanimously.