

**BFCCPS Governance Committee Minutes**  
**November 22, 2010**  
**Library**

In attendance: Lori Clements, Anna dos Santos, Carolyn Fernandez

*Meeting began at 7:16pm*

Lori distributed an amended version of the By-Laws that contained various additions requested by the Department of Elementary and Secondary Education (ESE). Item 2.2.5 will need more work to define a special majority.

The group reviewed a list of policies scheduled to be reviewed in FY11 and assigned them to committee members. The responsible committee member will review the policy; make changes as needed using the change tracking feature of MS Word; send out to the committee in advance of the next meeting, if possible; and review the changes at the next meeting. The assignments are:

0000 Pillar Documents (new)	Anna
Bullying (new)	Lori
0009 Dress Code	Lori
0010 Advertising	Don
0017 Head of School Performance Review	Lori
0015 Logo	Don
0027 Expectation for Parents, Guardians and Volunteers	Carolyn
0030 Responding to Media Requests (external communications and rename)	Joe
0029 Safety Plan	Joe
0025 Fiscal	Anna

Policy 0024 Committee Formation was listed but the policy was updated in May, 2010. The group decided that the “secondary reviewer” concept will not be used this year.

Next Policy 0000 – Pillar Documents was reviewed. Drafts had been created in FY10, so this was a final review. It was agreed that item 5.4 would be removed. The policy will be included on the Board of Trustees agenda on 12/9.

A high level discussion of the dress code followed. Lori will prepare a draft with recommended changes for this committee to review.

*Meeting adjourned at 8:40pm.*