

**BFCCPS Governance Committee Minutes**  
**October 20, 2009**  
**BFCCPS Library**

In attendance: Tim Tracy (Chair), Lori Clements, Anna dos Santos, Joe Perna, , Poh-Lin Yeoh, Rich Frongillo

Absent: Stephan Katinas

Meeting began at 7:10pm

This was the first meeting of the Governance Committee and the following meeting dates are scheduled for the academic year, 2009-2010.

- December 15, 2009
- January 19, 2010
- February 23, 2010
- March 16, 2009
- April 27, 2010
- May 18, 2010

The goals for the Committee for 2009-2010 are:

- Review more than 50% of the board's policies to comply with annual report requirements (See below – 11 out of the 22 board policies are currently under review)
- Review by-laws for consistency with policies and eliminate redundancy (this will be reviewed by everyone in the committee)

With respect to the first goal, the following individuals were assigned to review and report on specific board policies.

Individuals	Policy Number	Policy Description
Tim Tracy	0001	Board Rules: Send this information to Mr. Benjamin
Rich Frongillo/Poh-Lin Yeoh	0010	Advertising
Lori Clements/Joe Perna	0028	Employee Grievance Process
Stephen Katinas/Anna dos Santos	0002	Nominations and Election of School Board: Compare this to the by-laws
Lori Clements/Rich Frongillo	0001	Board Rules
Stephan Katinas/Poh-Lin Yeoh	0015	Logo
Lori Clements/Stephan Katinas	0017	HOS Performance Review
Anna dos Santos/Rich Frongillo	0024	Board Committee Formation: Compare against by-laws
Anna dos Santos/Tim Tracy	0025	Fiscal Policies and Procedure Guide
Tim Tracy/Rich Frongillo	0027	Expectations for Parents, Guardians, and Volunteers (No change: update the dates)
Tim Tracy/Poh-Lin Yeoh	0030	Responding to Media Requests

Meeting adjourned at 8.10 pm