

Benjamin Franklin Classical Charter Public School
Human Resources Committee Meeting Minutes
Wednesday, April 2, 2008 - 3:30 pm- School Library

In Attendance:

Lori Clements – Chairperson, Dr. O’Malley, Heather Zolnowski, and Mireille Malouf

The meeting was called to order at 3:30 p.m.

Minutes of the February 6, 2008 meeting were not available for review.

The March 5, 2008 meeting was cancelled due to a majority of the committee having scheduling conflicts for that day.

Old Business

- Teacher Retention

Discussion postponed to next month due to low attendance at this meeting.

- Salary Grid Subcommittee

Lori was very pleased to report that the Board of Trustees unanimously approved the recommendations.

- Student transportation by faculty and staff

Discussion postponed to next month due to low attendance at this meeting. Lori will distribute the updated version to all absent committee members to review. Everyone should be prepared to vote on this language at the May meeting.

- Staff Survey on HOS Performance

Lori reported that she received back 27 ½ surveys, compared to 24 last year. Of the 27 ½; 14 ½ were anonymous; last year only 5/24 were. They were again very positive and supportive of Dr. O’Malley. Lori is currently compiling the information to share with the HOS; this information will also be part of the Board’s evaluation of the HOS performance.

- HOS Performance Policy

The Board unanimously approved the recommendation to remove the requirement of holding a December HR Committee meeting for the purpose of commenting in open session on the progress the HOS is making towards meeting the pre-established goals. The revised policy will be posted on the website.

- Staff Retention

Lori distributed a draft copy of a pulse survey that could be distributed to the staff as a means of gathering information on staff retention. She will distribute copies to all committee members who are not present and request that comments be submitted prior to the May meeting. She will incorporate the suggestions into a second draft to be reviewed next month.

Meeting adjourned at 3:50 p.m.