

**Benjamin Franklin Classical Charter Public School
Finance Committee Meeting Minutes
December 5, 2007 – 8:00am – HOS Office**

Attendees: J. Cimmino, L. Clements, A. dos Santos, P. Fairbanks, K. Geraci, H. Zolnowski

Monthly Budget Review

The following budget adjustments will be presented to the Board at the January meeting for a vote:

1. Commonwealth of MA Tuition (revenue) will be adjusted to reflect the current number of students and a more accurate reimbursement rate based on the December payment
2. DOE Grant (revenue) will be \$6,000 higher than budgeted
3. Private Grants (revenue) will be reduced to zero (see next section for discussion on this topic)
4. Development Consultant (expenses) will be reduced by \$23,329
5. Data Consultant (expenses) will be reduced to zero
6. Academic Consultant (expenses) will be reduced to zero
7. Advertising (expenses) will be increased by \$2,500.

Resignation of Development Director

Joe Chillo resigned as our Development Director without being able to find any private grants that BFCCPS would be eligible for. We agreed that a Fin Com subgroup could still pursue private grants, but the chances were extremely small that our revenue projection of \$80,000 would be reached so it will be modified in January (see above). Several compensating adjustments to expenses will also be made (see above).

BFCCPS Fiscal Policies

No additional comments were provided. The document will be presented to the Board for review and acceptance at the January meeting.

Salary Grid Subcommittee

Lori Clements gave a short update. A day long workshop will be held on Jan. 5, to work out the details of the new salary grid.

New Business

The next Fin Com meeting is scheduled for Jan. 2, the day everyone returns from vacation, so we agreed to move the meeting to Jan. 9. This will also allow the Fin Com to review the results of the salary grid workshop.

If anyone would like to participate in lease negotiations, please let Anna know.

RBC Dain Rauscher

Paul McDonough and Michael Drought, two members of our investment company, did a short presentation. Important points were:

When investing in a new CD, they insure that we do not exceed the \$100,000 FDIC limit at any one bank

Only negotiable CDs are purchased (can be sold before maturity) for cash flow emergencies

Increased returns are available with fixed income funds, corporate bonds, and longer maturities on CDs

We need to develop an Investment Policy Statement; Paul will draft one for us

We need to implement changes to our 403(b) plan, per new 403(b) regulations issued by the IRS; changes were outlined in the presentation materials

RBC Dain Rauscher is the largest issuer of municipal bonds for charter schools in the country; a Worcester charter school recently was issued a \$30m bond; bonds usually have a 30 year term; based on our revenues, BFCCPS may qualify for \$6-\$8 million in bonds.

The meeting adjourned at 9:15am.