

**Benjamin Franklin Classical Charter Public School
Board of Trustees Action Register
Thursday, December 14, 7:30pm**

| ACTION ITEM | ASSIGNED TO | DUE DATE |
|--|------------------------|-------------|
| • Structure/Agenda for Board Workshops Nov 27/Dec 5 <i>Develop agenda and draft decision criteria for the Board Workshops to review Organizational Task force Recommendation - Laureen, Kevin Jerry & John</i> | John Neas et al | Complete |
| • Comprehensive Safety Plan <i>Plan developed - installations over break. St Mary's has tentatively accepted contributing to the expenses</i> | Kevin O'Malley | Complete |
| • Establish Policy related to forming committees <i>Governance presented Final policy which was approved by board.</i> | Governance Committee | Complete |
| • Post Financial Audit to Website <i>Final Audit reports were issued for fiscal year end June 30, 2006 - These are now posted</i> | Kara/Ben | Complete |
| • Audit of BFCCPS Website <i>New Policy to be added Committee formation & Expectations for parents, guardians, & Volunteers to be added to the family handbook. Approved HOS review Policy also to be added, Updated Board Overview to be reviewed -Progress noted though still much to do.</i> | Technology Committee | Ongoing |
| • Strategic Plan Reporting <i>Chair persons to report in their updates to the board revised timing against plan actions.</i> | Committee Chairpersons | Ongoing |
| • Media Notification Policy <i>Reassigned due to S. Stavelly resignation - drafted policy will be reviewed with Governance & HR Committee expect to have for January Board meeting discussion.</i> | Michelle Pearl | 2007-Jan-11 |
| • Analysis of test results vs. Norms for entire School <i>To be incorporated in HOS Report.</i> | Kevin O'Malley | 2007-Jan-11 |
| • Expiring Term Trustees declare intentions <i>Laureen, Colleen, & new trustee nominated to fill S. Stavelly term must declare in writing to Board President as to whether they will stand for re-nomination.</i> | 2007 "class" | 2007-Jan-31 |
| • Dress Code Recommendation <i>Current dress code lacks clarity - Kevin will report findings & make recommendation after consulting with Student Government, faculty and parents - extended to February to ensure adequate time for input.</i> | Kevin O'Malley | 2007-Feb-8 |
| • Contact HR consultant <i>HR Consultant has been tentatively scheduled for Jan/Feb to address concerns raised in review of the Employee Handbook & input desired on Media Policy - final date TBA</i> | Lori Clements | 2007-Feb-8 |
| • Board Nomination Process Clarification | Governance Committee | 2007-Feb-8 |