

**BFCCPS Organizational Task Force
10/19/06 Meeting Minutes
BFCCPS Classroom**

In attendance: John Curry, Anna dos Santos, Katherine Ginnetty, Bill Glynn, Trish Miller, Mike Pradko, Cathy Tomaso, Kathy Urkevic

Absent: Cindy Burns, Matt Ginnetty, Jerry Marcus, Kevin O'Malley

The meeting began at approximately 7:40pm

The group spent the entire meeting working out a new organization chart. The list of functions and duties created on 11/18 was the starting point. For each major organizational group on the new chart, a list of responsibilities was defined. Some alternative recommendations were briefly discussed.

The meeting adjourned at 10:00pm.

Next Meeting: The next meeting will be on 10/19, in Kathy Urkevic's classroom.

Action Items (most are carried forward from the minutes of 10/18)

1. Anna will do the minutes for this meeting.
2. Survey subgroup will review their sections and the comments selected as examples in light of the 10/18 conversation about the tone of the report.
3. Anna will complete the documentation of the visit to the Hilltown Cooperative Charter Public School.
4. Anna will complete the documentation of the visits to the Lyndon Pilot School.
5. Anna will complete the first draft of Section 1 – the overview and the approach used by the task force.
6. Cindy and Trish will review comments and select text that needs to be redacted.