

BENJAMIN FRANKLIN CLASSICAL CHARTER PUBLIC SCHOOL

Minutes: Governance Committees Meeting October 30, 2006 (HOS Office)

In Attendance: Colleen Brown, Lori Clements, Anna dos Santos, John Neas, and HOS Dr. Kevin O'Malley

The Meeting commenced at 6:40 p.m. All in Attendance discussed the Draft of the Parental Code of Conduct dated October 30, 2006, attached below. The Committee recommended a few small changes and recommended that the Draft be distributed to the school community again and considered by the Board at its December meeting.

The Committee also considered the Draft Policy and Procedure on Committee formation dated October 30, 2006, Several changes had been proposed by parents to reinforce the message that broad participation in committees should be encouraged.

Sections 4.1& 4.3: Simplified the wording in both sections.

Sections 5.2 & 5.4: Rearranged wording to improve sentence flow.

Section 6.1: The wording was clarified.

A new section will be added following 6.1 that encourages BFCCPS employees to participate on all committees.

Section 6.4: Corrected verb tense.

A new section will be added following 8.2 stating that subcommittee chairs work under the direction of the committee chairperson.

Section 8.3: The word "expected" was changed to "encouraged".

Section 9.1: The wording was simplified.

Section 10.3: The wording was simplified.

Section 10.4: The suggested changes were removed.

Section 10.5: The wording was clarified.

An updated version of the policy will be sent out via the Pink Sheet and it will be presented for a vote at the 11/12 Board meeting.

Meeting adjourned at 7:40pm.

Draft Code of Conduct for Parents, Guardians and Volunteers
(October 30, 2006)

BFCCPS was founded to provide parents and students with the opportunity to develop their character. Character education is the guiding precept that runs through the curriculum, and governs the interactions of students, teachers, staff, parents, guardians and volunteers. The virtues that form the foundation of our school community are prudence, fortitude, temperance and justice. To further the character development of our children, it is imperative that all parents, guardians, and volunteers model these virtues in all of our interactions with members of the BFCCPS community in all school related activities.

BFCCPS strives to have parents, guardians, and volunteers who are committed to the mission of the school and who demonstrate this commitment in all areas of their interactions with students, teachers and other members of the Community. To that end, the following principles constitute the Code of Conduct for parents, guardians, and volunteers and serve as a supplement to the Family Pledge. Under this Code, Parents, Guardians, and Volunteers are encouraged to:

- (1) model the mission of the school;
- (2) not reveal any confidential information about any student or member of the community unless disclosure is required by law or by school policies and/or directives;
- (3) maintain an environment in the classroom, halls, courtyard, playgrounds, parking lot and all school-sponsored events that is respectful, and in accordance with the mission of the school;
- (4) treat all members of BFCCPS community with respect and dignity in all interactions relating to the school and not make malicious or intentionally false statements about any member of the BFCCPS community;
- (5) communicate with a teacher about issues or concerns that may affect that child's performance or behavior at BFCCPS;
- (6) adhere to Policy No. 23, the Grievance Solving Procedure, to resolve any grievance with a member of the BFCCPS community;
- (7) not engage in unlawful harassment or discriminatory conduct in violation of applicable state and federal civil rights laws;
- (8) not seek a reprisal against any individual who has reported any allegation or filed any grievance or engaged in any protected, concerted activity;
- (9) adhere to any Media Notification Policy adopted by the School;

- (10) follow all sign-in procedures before entering the school. Before visiting a child's classroom, a parent or guardian should seek prior approval from the teacher or a school administrator. A parent should not interrupt a class in session except in the event of an emergency.
- (11) Obtain approval from Head of School of all communications intended to be distributed to the entire school community through the school's electronic or written communication procedures.