

**BENJAMIN FRANKLIN CLASSICAL CHARTER PUBLIC SCHOOL  
FINANCE COMMITTEE MEETING AGENDA**

**Meeting Date:**           **Wednesday, November 9, 2011**

**Meeting Time:**         **8:00 a.m. in the School Library**

**Agenda Topics:**

1. Approval of September 7 and October 5, 2011 Meeting Minutes
2. Administrative Matters
3. September 2011 Financial Statement Review
4. Financial Policy Changes (Draft):
  - a. Outstanding checks
  - b. Electronic payments
5. Overview of Investments
6. Projects & Tasks:
  - a. Facility assessments & planning
  - b. Multi-year budget projection
  - c. 10 Year Capital Plan (per ESE)
  - d. Technology funding - formalize plan
  - e. Fiscal Policies & Procedures review; update, if necessary
  - f. Review/update Investment Statement
7. Project & Task Review (informational update only):
  - a. Annual Fundraising Plan with Foundation & PCO
  - b. Lease negotiations
8. Other Business