

BFCCPS MISSION COMMITTEE CHARTER 2010-2011

Description:

The Mission Committee supports the policy and educational objectives of the Board of Trustees with regard to the Mission of BFCCPS. It accomplishes these tasks through research and information gathering; discussion; creating documentation pertaining to the mission and its pillars; considering new board-level initiatives; strategic planning; and collaborating with school faculty and staff to promote the effectiveness of the school's various mission programs. As a board level committee, its purview does not include the day-to-day operations of the school (including specific curriculum materials or programs). Implementation of the Mission is carried out by staff, parents and students, operating under the direction of the Head of School. However, the HOS may, at his/her discretion, request assistance from the committee at any time.

Goals:

The specific goals for the year are derived from the Board of Trustees Strategic Plan and the HOS Goals document.

1. Develop a Vision Statement that expands upon the Mission Statement and clearly represents what BFCCPS is striving to become.
 - a. Draft a Vision Statement and distribute to the full Board for review and revise as necessary (Goal 1, Objective 1, Action Step 3).
 - b. Distribute the revised draft Vision Statement to the parent community and school faculty and staff for feedback and revise if appropriate (Goal 1, Objective 1, Action Step 4).
 - c. Present the revised Vision Statement to the Board of Trustees for final approval (Goal 1, Objective 1, Action Step 5).
2. Investigate the addition of other curriculum offerings such as logic, critical thinking, and/or philosophy (Goal 1, Objective 5, Action Step 5).
3. Assist the HOS in the creation of the Parent Enrichment Council, as needed.

Qualifications for Committee Membership:

Familiarity with the Mission of the school and the defining principles of each pillar is required. Parents and school staff are welcome to join the committee.

Expectations of Committee Members:

All Mission Committee members are expected to regularly attend meetings, read/review materials before meetings, and actively participate during committee discussions. Members are expected to share their expertise freely for the benefit of the school. Additional meetings may be called, as needed, and committee members may elect to join various subcommittees that may be formed. Committee members may volunteer or be asked to do committee tasks outside of committee meetings.

Commitments:

- Minutes of all meetings will be taken and posted on the school website before the next scheduled Board of Trustees meeting.
- All communications intended for the full BFCCPS community will be sent to the President of the Board and the Head of School for approval prior to distribution.
- The Mission Committee chairperson will consult with other committee chairpersons on any issues that may relate to the responsibilities of other Board committees.

Meeting Schedule:

The Mission Committee will meet on the third Monday (sometimes the 4th) of each month at 7:30pm in the school library. The meeting dates are:

October 18, 2010

November 15, 2010

December 20, 2010

January 24, 2011 *

February 28, 2011 *

March 21, 2011

April 25, 2011 *

May 16, 2011

(there will be no June meeting)

* = 4th Monday of the month

Voting Members:

Ed Callahan, co-chair

Lori Clements

Anna dos Santos, co-chair

Lax Iyer

Santhi Marusamy

Gail Trotin

Heather Zolnowski